

## **Whistle Blower Policy**

Policy No. III-n.

The Foundation's reputation is essential to our success. We encourage employees to report concerns about the Foundation's operations. Employees who believe they have knowledge of any improper, illegal, immoral, or unethical business practices, treatment of employees, or dealings with vendors or grantees, should immediately report their concerns to either the director of human resources, the COO, the president and CEO, or the chair of the Board.

## No retaliation

The Foundation will not tolerate any form of retaliation against an employee who reports concerns regarding the Foundation's operations, in good faith. An employee who has made a report of suspicious conduct, and who subsequently believes that he or she has been subjected to retaliation, should immediately report it to the director of human resources, the COO, the president and CEO, or the chair of the Board.